

## INFORMATION FOR INVESTORS

### Privacy Policy

Reef Securities, Inc. (RSI) recognizes the obligation to keep client information secure and confidential. This notice provides you with our policies and procedures with respect to nonpublic personal information that we collect about you in connection with serving as a Broker-Dealer or Dealer Manager for certain Direct Participation Programs (DPPs).

The confidentiality of your information is important to us. We recognize that you do business with us based on a trust that we will keep your information confidential as described herein.

We collect nonpublic personal information about you from the following sources:

- Subscription applications (New Account Form), additional forms, and other information that you may provide by writing, in person, by telephone, electronically or by any other means. This information may include name, address, employment information, income, net worth, prior investment experience, driver's license, date of birth, proof of accreditation and other identifying information; Section 326 of The USA PATRIOT Act (as amended effective May 1, 2018) requires that REI to look through a Trust agreement or similar entity to its beneficial, owners and control persons. This would include an omnibus account established by an intermediary. Standard CIP procedures will be applied to any adult control person or beneficial owner, such as collecting a copy of a government issued ID (with photograph), recording the ID # from an identification document, or the use of non-documentary CIP procedures.
- Investment history: This information may include participation in Reef, MetroMarke or REI sponsored programs, balances and distributions;
- Consumer reporting agencies: This information may include data files for our Customer Identification Program; and
- Public sources: This information may include property records and information found on county, state and federal websites for compliance with customer identification requirements.

RSI may share non-public personal information with REI Energy, LLC and its affiliates, and MetroMarke, LLC and its affiliates (collectively the "related parties"). **Other than the related parties, RSI does not disclose any nonpublic personal information about our clients or former clients to anyone.**

We restrict access to your nonpublic personal information to those employees with a need to know for providing products or services to you. Employee compliance with Written Supervisory Procedures addressing privacy is enforced through disciplinary action. We maintain physical, electronic and procedural safeguards that comply with Federal standards to guard your nonpublic personal information.

This Privacy Policy reflects RSI's current business practices. If the Privacy Policy has changed, a revised policy will be sent to you or otherwise made available. Should we determine in the future that there is a need to share information with non-related parties, then you will have the opportunity in advance to "opt out" of those disclosures except as required by law.

### **Customer Identification Program**

The Federal government has requested the assistance of financial institutions in the fight to prevent the funding of terrorism and money laundering activities. Federal law now requires all financial institutions, such as RSI, to obtain, verify, and record information that identifies each individual or business that opens an account.

RSI as a Broker-Dealer and/or Dealer Manager of oil & gas and real estate direct participation programs will ask for your name, address, social security number, income, occupation, accreditation, net worth, date of birth, source of funds, and other information that will allow us to identify you. We will also ask for a copy of your driver's license or other identifying documents. For a commercial relationship, we will request specific documentation that will allow us to identify business entities such as partnerships, corporations, limited liability corporations (LLCs) and trusts.

### **Business Continuity Plan**

RSI has developed a Business Continuity Plan reasonably designed to allow the firm to respond to events that may significantly disrupt our business. Since the timing and impact of disasters or disruptions is unpredictable, we plan to be flexible and agile in responding to actual events as they may occur. If RSI's corporate headquarters is partially damaged or otherwise inaccessible, then employees will work from different areas of the same location. If a complete, total and indefinite disruption to corporate headquarters occurs, then employees shall work from another location or locations in the same general locale. If a long term disruption to the City of Richardson, Texas occurs, then corporate headquarters would be moved to the nearest, safest area in the Dallas/Fort Worth or surrounding area.

We utilize document imaging and data security that includes offsite storage at a geographically separate location. The professionally managed, offsite, concrete and steel storage facility provides data security storage services for commerce and industry throughout North Texas. The storage facility itself has its own confidential disaster contingency plans for resuming service within twelve hours.

Since a contingency plan cannot eliminate all risk of service interruption, we continually assess and update our plans to mitigate foreseeable risk to operations. For questions, please contact (972) 437-6895.

### **Investor Education and Protection**

The Financial Industry Regulatory Authority (FINRA) provides resources for investors accessible via the internet at <http://www.finra.org>. In addition, FINRA's BrokerCheck program may be accessed at [www.finra.org/brokercheck](http://www.finra.org/brokercheck) and you may contact FINRA's BrokerCheck help line at (800) 289-9999.

PRIVATE PLACEMENTS OFFERINGS INVOLVE A HIGH DEGREE OF RISK, ARE NOT INSURED BY THE SECURITIES INVESTOR PROTECTION CORPORATION (SIPC), AND INVESTORS MAY LOSE ALL OR SUBSTANTIALLY ALL OF THEIR INVESTMENT. IN ADDITION, YOUR INVESTMENT IS NOT LIQUID AND IS SUBJECT TO TRANSFER RESTRICTIONS.

### **Contact Information**

For questions relating to the RSI's Privacy Policy, Client Identification Program, and Business Continuity Plan or to express a complaint or concern please contact:

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